

**Maratha Vidya Prasarak Samaj's**  
**Arts, Science and Commerce College, Ozar (MIG)**  
**Internal Quality Assurance Cell**  
**Proceeding Book**

Meeting No.: 1

Date: 03/08/2020

Time: 11.30 am

Sr. No	Name and Signature of the Member	Agenda item No.	Agenda item	Resol- -ution No.	Resolutions
1	Mr. Manikrao M. Boraste	1.	Confirmation of Minutes	1.	Minutes of the previous meeting were read and confirmed
2	Prin. Dr. S. V. Patil	2.	To Review the Admission Committee	2.	The strategies for the admission process of FY, SY, TY BA, B Com and B. Sc. and M. A. and M.Sc. were discussed and an ARC (Admission Review Committee) was formed and directed to take the necessary actions. The cognizance of the centralised, online admission process was taken by the committee.
3	Dr. Patil Ravindrakumar D				
4	Mr. B. N. Shelke				
5	Mr. V. D. Dethle				
6	Dr. S. A. Dhat				
7	Mrs. B. P. Bhangale				
8	Mr. A. J. Mhasde	3.	To prepare the Academic Calendar	3.	The Academic Calendar Committee was instructed to prepare the Academic Calendar for the year 2020-21.
9	Mr. P. A. Pagare				
10	Mr. N. T. Date	4.	Regarding the Revised Syllabus of Second Year	4.	In the academic year, the Second-Year syllabi of all the faculties have been







11	Mr. Gautam N. Patil		of B. A., B. Sc. and B. Com.		restructured and revised by the University. The syllabi is according to the CBCS pattern.
12	Mr. Vishnupant Shejwal	5.	To update the teacher profile on the University Website	5.	The teachers are instructed to update their BCUJ profile in accordance with the current teaching papers, publications of chapters and articles and books and research projects if any throughout the AY in order to submit the Annual Report 2019-20 to the university.
13	Mr. B. T. Zade	6.	To encourage the teachers to join the Syllabus Restructuring Workshops	6.	The teachers were directed to join the Syllabus Restructuring Workshops conducted by the University in various colleges of SYBA, BSc and BCom.
14	Sukla Mondal	7.	To prepare the Plan of Action	7.	The IQAC has resolved to prepare the plan of action for the year 2020-21.
		8.	Online Teaching	8.	Due to the COVID 19 pandemic, the teaching strategies were changed. The teachers were instructed to use the online teaching platforms such as Google Meet, Zoom and Google Classroom.
		9.	Other issues, if any raised during the meeting	9.	The college level Academic and Administrative Committees were instructed to undertake various activities and extension programs.

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 Oshar(Mig), Dist. Nashik-422 208

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**PRINCIPAL**  
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Meeting No.: 2

Date: 07/01/2021

Time: 11.30 am

Sr. No	Name and Signature of the Member	Agend a item No.	Agenda item	Resol ution No.	Resolutions
1	Mr. Manikrao M. Boraste	1.	Confirmation of Minutes	1.	Minutes of the previous meeting were read and confirmed
2	Prin. Dr. S. S. Kale				
3	Dr. Patil Ravindrakumar D	2.	Submission of AISHE	2.	It was resolved to submit the AISHE report at the earliest of the year 2019-20
4	Mr. B. N. Shelke	3.	Review the BCUD Proposals	3.	The current status of the BCUD proposals were presented in the meeting by the ARC (Academic Research Co-ordinator)
5	Mr. V. D. Detha				
6	Dr. S. A. Dhat				
7	Mrs. B. P. Bhangale	4.	To sanction the Plan of Action 2020-21	4.	<ul style="list-style-type: none"> <li>As per the decisions made and suggestions taken from the stakeholders at the end of the previous academic year, the Plan of Action prepared by the IQAC was presented before the CDC for the approval:</li> <li>The plan of action included the following items:</li> <li>Submit the proposals for National and State and University level Conferences,</li> </ul>
8	Mr. A. J. Mhasde				
9	Mr. P. A. Pagare				
10	Mr. N. T. Date				
11	Mr. Gautam N. Patil				







12	Mr. Vishnupant Shejwal			Workshops and Seminars to be organized in the college.
13	Mr. B. T. Zade			<ul style="list-style-type: none"><li>• Submit the proposals to attract more grants under the QIP of the University.</li><li>• Encourage the teachers to participate in the Seminars, Workshops and Conferences and present their Research Papers.</li><li>• Encourage the teachers for the publication of research papers in various Research Journals and Books or Chapters in the books.</li><li>• To monitor the infrastructural facilities</li><li>• Look after the academic and extension activities in support to the students.</li><li>• To propose and implement the various Welfare Schemes sponsored by Savitribai Phule Pune University.</li><li>• To prepare the AQAR of the academic year 2019-20.</li></ul>
14	Sukla Mondal			
		5.	The resolutions by CDC	The recommendations and suggestions of the CDC were accepted unanimously
		6.	Other issues, if any.	The CDC has approved the Medicinal Plant Garden in the college

*Sukla Mondal*  
**Co-ordinator**  
Internal Quality Assurance Cell  
Arts, Science and Commerce College  
Ghatge(Mtg), Dist. Nashik-422 205

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**Date: 05/04/2021**

**Time: 11.30 am**

**Meeting No.: 3**

Sr. No	Name and Signature of the Member	Agenda item No.	Agenda item	Resolution No.	Resolutions
1	Mr. Manikrao M. Boraste	1.	Confirmation of Minutes	1.	Minutes of the previous meeting were read and confirmed
2	Prin. Dr. S. S. Kale	2.	Review the resolutions made in staff meeting	2.	The resolutions of the staff meeting were discussed. It consisted of the progress of the work of the Guardian Teacher Scheme, the updation of the Website and the BCUD Teacher Profile.
3	Dr. Patil Ravindrakumar D (EL)	3.	To fill in the data of MIS	3.	The Co-ordinator of MIS was directed to fill in the data on the website of the year 2020-21
4	Mr. B. N. Shelke	4.	To collect the data in order to fill in the AQAR 2019-20		The concerned Academic and Administrative Committees were instructed to consolidate the data and the necessary information in order to submit the AQAR of AY 2019-20.
5	Mr. V. D. Dethé				
6	Dr. S. A. Dhat				
7	Mrs. B. P. Bhangale				
8	Mr. A. J. Mhasde				
9	Mr. P. A. Pagare				
10	Mr. N. T. Date				







11	Dr. N. B. Waghchaure	5.	To prepare AAA	All the departments were instructed to prepare Academic and Administrative Audit of the departments for the year 2019-20.
12	Mr. Gautam N. Patil			
13	Mr. Vishnupant Shejwal	6.	To review the recommendations made by NPTV	The recommendations of the NAAC Peer Team Visit 2019-20 are to be reviewed and to implement them accordingly.
14	Mr. B. T. Zade			
15	Sukla Mondal	7.	To review the syllabus completion status	The resolution was made to review the status of the syllabus and the subject teacher was reported
				The meeting was concluded with the permission of the Hon. Chairman of the IQAC

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