



NAME OF THE COLLEGE : _____

ASSESSMENT REPORT FOR SENIOR COLLEGE TEACHERS
ASSESSMENT REPORT FOR THE YEAR 20.....- 20.....

PART A :

1. Name : _____
2. Designation : Assistant Professor/Associate Professor/Professor
3. Subject : _____
4. Qualification : _____

Sr.No.	Degree	University	Year	Class	Marks	Subject
1						
2						
3						
4						
5						
6						
7						
8						

5. Teaching Activities

Sr.No.	Class	Subject	Lectures per Week	Practicals per week
1				
2				
3				
4				
5				
6				

(Attach Separate Sheets for evidences, if necessary)

5.1 Teaching: (No. of Lectures/Total No of Lectures assigned) x 100 = _____

5.2 Involvement in the College/Institute/University student's activities _____

5.3 Examination and evaluation duties assigned by the College _____

5.4 Development of e-content during this academic year (Don't mention PowerPoint presentations) _____

5.5 Development of MOOC, if any _____

- 5.6 Books published during this academic year _____

- 5.7 Papers published during this academic year _____

- 5.8 Papers presented in seminars during this year _____

- 5.9 Development of Innovative pedagogy, if any _____

- 5.10 Invited as a Resource Persons for different level seminars _____

6. Research Guidance during this academic year (Attach evidences)
 No. of Students completed Ph.D : _____, M.Phil : _____
 No. of Students ongoing Ph.D : _____, M.Phil : _____
 No. of Students guided for P.G _____
 Patents, if any _____

7. Conducting minor or major research projects sponsored by national or international agencies _____

8. Involvement in NAAC Work of the College _____

9. Writing Academic Daily Diary consistently _____

10. Co-curricular and extracurricular activities _____

11. Difficulties encountered _____

12. How you overcome these difficulties _____

Date :

Place :

Name and Signature of Faculty/Person

PART B: REMARK OF HEAD OF DEPARTMENT

Adverse remarks as well as remarks of appreciation of any outstanding work should be brought to the notice of the person concerned by the Head of Department/Principal with a view to making improvement in the work by person concerned.

1. Assessment by the Head of the Department of the work done under each head of activity.

Activity	Outstanding	Very Good	Good	Fair	Poor
Teaching					
Research					
Extension					
Administration					
Extracurricular					

1.1 Rationales for discrepancy in the assessment _____

1.2 Justification of the assessment of work as outstanding or poor _____

Date:

Name and Signature

Place:

Head of the Department

Remarks seen and agreed with

Date:

Signature and Name of the Person
(Whom the Report Relates)

Place:

PART C: REPORT OF THE PRINCIPAL

(To be filled confidentially by the Principal)

Sr.No.	Description	Evaluation on Five Point Scale (Round wherever applicable)				
		Outstanding	Very Good	Good	Average	Below Average
1	Subject Knowledge and its regular Updation	Outstanding	Very Good	Good	Average	Below Average
2	Regularity and Seniority in academic and College Work	Outstanding	Very Good	Good	Average	Below Average
3	Professional Ability	Outstanding	Very Good	Good	Average	Below Average
4	Teaching	Outstanding	Very Good	Good	Average	Below Average
5	Research Contribution	Outstanding	Very Good	Good	Average	Below Average
6	Extension work	Outstanding	Very Good	Good	Average	Below Average
7	Administration work, if any	Outstanding	Very Good	Good	Average	Below Average
8	Extra Curricular Activities Organization	Outstanding	Very Good	Good	Average	Below Average

9	Capacity to get work done with colleagues	Outstanding	Very Good	Good	Average	Below Average
10	Capacity to work in time.i.e. Work Efficiency	Outstanding	Very Good	Good	Average	Below Average
11	Behaviour with Student's	Co-operative	Courteous	Helpful	Indifferent	Unfriendly
12	Relation with Colleagues	Co-operative	Courteous	Helpful	Indifferent	Unfriendly
13	Behaviour with Principal	Co-operative	Courteous	Helpful	Indifferent	Unfriendly
14	Behaviour with College	Co-operative	Courteous	Helpful	Indifferent	Unfriendly
15	Attitude towards College work	Helpful	Sympathetic	Unsympathetic	Neutral	Not Helpful

1. Remark about Improvement in Teaching : _____

2. Completion of Syllabus of all courses _____

3. Efficient work of NAAC of the College _____

4. Extra time given for College upliftment (Excluding working hours) _____

5. Ready for completing the different duties assigned by the College _____

6. Commitment towards M.V.P.Samaj Nasik _____

7. Attitude towards College work and Work Efficiency _____

8. Writing Academic daily diary with details _____

General Remark : _____

Date:

Place:

Name and Signature of Principal



शाखेचे नाव- शिक्षकेतर सेवकांसाठी स्वयं मूल्यमापन अहवाल
(Self Appraisal Report for Non-teaching Staff)

शैक्षणिक वर्ष- २०२ - २०२

भाग-अ: स्वतः भरावयाची माहिती

- १) नाव _____
- २) सद्याचे पद व दिनांक _____
- ३) संवर्ग _____
- ४) जन्मदिनांक _____
- ५) शैक्षणिक पात्रता _____
- ६) सद्याच्या किंवा समान पदावरील सेवेचा कालावधी _____
- ७) या शैक्षणिक वर्षात तुम्ही केलेली वैशिष्ट्यपूर्ण कामे कोणती
१) _____
२) _____
३) _____
४) _____
५) _____
६) _____
- ८) या शैक्षणिक वर्षात तुम्हावर सोपविलेल्या तुमच्या स्वतःच्या कर्तव्याचे तुम्ही कसे मूल्यमापन कराल.
१) _____
२) _____
३) _____
४) _____

ठिकाण :

दिनांक : / /

सेवकाची स्वाक्षरी
नाव व हुद्दा

भाग-ब: अहवाल अधिकारी यांचा शेरा

१) सदर मूल्यमापनाशी तुम्ही सहमत आहात काय? होय/नाही
नसल्यास त्याची कारणे

१)

२)

३)

४)

२) विद्यार्थी, शिक्षक, कार्यालयीन कर्मचारी व
शाखाप्रमुख यांच्याशी वर्तणूक

३) सेवकाची कर्तव्य दक्षता

४) वर्षभरात सेवकाच्या कोणत्या चुका/उणिवा
तुम्हाला जाणवल्या

१)

२)

३)

४)

५)

६)

५) सेवकास निदर्शनास आणून दिलेल्या उणिवांमध्ये
सुधारणा करण्याचा प्रयत्न केला का?

ठिकाण :

दिनांक : / /

अहवालीत अधिकारी स्वाक्षरी

नाव व हुद्दा

(पान नं.- २)

भाग-क: शाखा प्रमुखांचा गोपनीय अहवाल
(योग्य त्या पर्यायावर अशी खूण करावी)

अ.क.	क्षमता	उत्कृष्ट	चांगली	सर्वसाधारण	अकार्यक्षम
१	शारीरिक क्षमता	उत्कृष्ट	चांगली	सर्वसाधारण	अकार्यक्षम
२	बुद्धिमत्ता	उत्कृष्ट	चांगली	सर्वसाधारण	अल्प
३	तांत्रिक समर्थता	उत्कृष्ट	चांगली	सर्वसाधारण	अल्प
४	सहकार्य भावना	उत्कृष्ट	चांगली	सर्वसाधारण	अभाव
५	महाविद्यालय व संस्थेबाबत निष्ठा	उत्कृष्ट	चांगली	सर्वसाधारण	अल्प
६	ग्रहण शक्ती	उत्कृष्ट	चांगली	सर्वसाधारण	अल्प
७	आज्ञाधारकत्व	उत्कृष्ट	चांगले	सर्वसाधारण	अभाव
८	वक्तशीरपणा	उत्कृष्ट	चांगला	सर्वसाधारण	अभाव
९	महाविद्यालय व शाखाप्रमुख यांच्याशी वर्तणूक	उत्कृष्ट	चांगली	सर्वसाधारण	ठीक
१०	जबाबदारीची जाणीव	उत्कृष्ट	चांगली	सर्वसाधारण	ठीक
११	संवाद कौशल्य	उत्कृष्ट	चांगले	सर्वसाधारण	ठीक
१२	भावनिक संतुलन	उत्कृष्ट	चांगले	सर्वसाधारण	ठीक
१३	विशिष्ट कालावधीत काम पूर्ण करण्याची क्षमता	उत्कृष्ट	चांगली	सर्वसाधारण	ठीक
१४	नियोजन व निर्णय क्षमता	उत्कृष्ट	चांगली	सर्वसाधारण	ठीक
१५	विविध यंत्रणेशी समन्वय साधण्याची क्षमता	उत्कृष्ट	चांगली	सर्वसाधारण	ठीक

१६) शाखा प्रमुखांचा अभिप्राय: _____

ठिकाण :

दिनांक : / /

शाखा प्रमुख

नाव व हुद्दा

ठिकाण :

दिनांक : / /

(पान नं.- ३)

सरचिटणीस

मराठा विद्या प्रसारक समाज, नाशिक