

Dr. S. R. Gadakh
M.Sc., Ph.D.
Officiating Principal



Maratha Vidya Prasarak Samaj's

ARTS, SCIENCE & COMMERCE COLLEGE

Ozar (Mig), Tal : Niphad, Dist : Nashik (Maharashtra) 422 206

Affiliated to Savitribai Phule Pune University (ID No PU/NS/ASC/027/1984)

Junior College Code : J 13.08.016

AISHE ID : C-41965

Junior Vocational College Code : J 13.08.907

NAAC Accredited 'B++' Grade (CGPA : 2.77)

Ph. : (02550) 275219, 275919
Website : www.ozarcollege.com
E-mail : ozarcollege@gmail.com

Ref. No.

Date :

Code of Conduct & Ethics Policies

The basic purpose of education is to create skill and knowledge and awareness of our glorious national heritage and the achievements of human civilization, possessing a basic scientific outlook and commitment to the ideals of patriotism, democracy, secularism, socialism and peace, and the principles enunciated in the preamble to our constitution. Higher education has to produce leaders of society and economy in all areas of manifold activities with a commitment to the aforesaid ideals. Higher education should strive for academic excellence, and progress of arts and science. Education, research and extension should be conducted in conformity with our national needs and priorities and ensure that our best talents make befitting contributions to international endeavour on societal needs.

Professional Ethics for faculty

- Faculty members should adhere to a responsible pattern of conduct and demeanour.
- Faculty should respect the right/dignity of the student in expressing her opinion.
- Faculty must recognise the differences in aptitudes and capabilities of students and strive to meet their individual needs.
- Faculty should encourage students to improve their attainments, develop their personalities and simultaneously contribute to community welfare.
- Faculty should behave in an affectionate manner to the students and refrain from any sort of vindictive behaviour.
- Faculty should be available and approachable to students even outside class hours.
- Faculty should seek to make professional growth continuous through study and research.
- Faculty should perform their duties in the form of teaching, tutorial, practical and seminar work conscientiously and with dedication.
- Faculty should treat other members of the profession to be treated in the same manner as they themselves wish to be treated.
- Faculty should cooperate with the authorities for the betterment of the institution keeping in view the interest and in conformity with the dignity of the profession.

Faculty Members shall

- Adhere to a responsible pattern of conduct and demeanour expected of them by the community;

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- Seek to make professional growth continuous through study and research;
- Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- Maintain active membership of professional organisations and strive to improve education and profession through them;
- Perform their duties in the form of teaching, tutorial, practical and seminar work conscientiously and with dedication;
- Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counselling students as well as assisting in the conduct of examinations, including, invigilation and evaluation.
- Participate in extension, co-curricular and extra-curricular activities including community service.

CODE OF CONDUCT FOR STUDENTS

1. The regulations aimed to secure a good order, necessary for the effective pursuit of knowledge, help the students attain the level of quality work required of them and ensure proper development of the whole person.
2. The students' registration in the college is considered an expression of willingness to abide by all the rules and regulations prevailing in the college. Every student therefore is committed to the observance of these rules.
3. The Code of Discipline exists primarily to provide the discipline necessary for an academic environment. The management has the right to suspend /dismiss any student for breach of discipline.
4. Important notices are posted on the respective notice boards. It is the responsibility of the students to read these notices and to respond immediately if summoned.
5. It is the responsibility of the student to treat college property with care and to keep the buildings and the campus neat and clean.
6. All students should read and understand library regulations.
7. Students are advised to make use of the library during free periods. Those who prefer to sit in the classroom for doing academic work will not in any way cause disturbance to the neighbouring class.
8. Political activism is strictly banned in the campus, as it is detrimental to the teaching learning process.

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Nevertheless, the college recognizes the right of a student to dissent and to fight for the legitimate rights of students. However, these rights should not fringe upon the rights of other students to attend class and/or of the teacher to conduct his/her lessons. Students shall not take out demonstrations along the corridors or enter the classrooms and obstruct the teaching process.

9. Students are strongly advised to prefer modesty to fashions. They are allowed to wear only the uniforms specified by the college on all days.
10. Students should not wear gold ornaments except a pair of earrings.
11. Students are allowed to keep their mobiles on silent mode on campus.
12. The college ID Card should be worn daily and surrendered after the completion of the course or if the student discontinues.

GENERAL DISCIPLINE

1. Every student shall behave and conduct herself in the college and in the hostel in a dignified and courteous manner and should be respectful to the teachers.
2. Consumption of narcotic drugs, tobacco, alcohol etc. are strictly prohibited in the campus and action will be initiated against those who are found to have consumed them.
3. Students are prohibited from indulging in anti-institutional, anti-national, anti-social, communal, immoral or political expressions and activities within the campus.
4. Learning not to damage property whether public or private is one of the primary requirements for civilized behaviour. Students shall not disfigure, damage or destroy public or college properties. In the event of such damage or destruction the cost of such properties will be recovered from the student or students concerned. Disciplinary action will also be taken against the delinquents.
5. Silence shall be maintained in the college library and in the premises of the office.
6. Unauthorized entry of outsiders into the campus is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the college.
7. No one shall bring, distribute or circulate any notice, pamphlet, leaflet etc. within the campus. The possession, distribution or exhibition of any object which is obscene within the campus is also an actionable offence.

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8. Nobody shall exhibit any type of banners, flags, boards etc. inside the campus, gates and on the compound walls. Similarly, students are prohibited from disfiguring the walls of the college building. No student shall collect money either by request or by coercion from others within the campus except with the specific permission of the Principal.
9. Students are strictly prohibited from organizing, attending or participating in any activity or agitation sponsored by the politically based student organizations.
10. The college being a temple of learning and an exclusive academic zone, nobody shall involve in any form of strike or agitation including slogan shouting, dharna, gherao, burning in effigy or indulge in anything which may harm the peaceful and serene atmosphere of the institution and shall eschew from violence within the campus.
11. Any student who is found to exert undue influence on fellow students will be strictly dealt with. No student is allowed to enter classes of other batches when the class is in session.
12. No student will enter or leave the classroom when the session is ongoing without the permission of the teacher.
13. Students availing leave for more than ten working days without submitting proper leave applications will have their names removed from the rolls. They may be readmitted only at the discretion of the Principal.
14. There is a Students' Grievance Redressal Cell in the college. In case the students have any grievance or complaint they may approach the Head of the Department first and if not satisfied, the Principal. The Principal will, at her discretion refer the matter to the Students' Grievance Redressal Cell consisting of the Vice- Principal (or an impartial senior teacher), one HoD and one senior teacher nominated by the Principal.
15. Students who are charged with a criminal offence or are under suspension will not be allowed to enter the college campus without the permission of the Principal.
16. The Principal has the power to declare holiday for the college if she finds the peaceful academic functioning of the college is getting seriously affected.
17. Any case of criminal activity or violation of law and order in the college campus will be reported to the police and the police shall register a case and initiate action against the offenders.
18. The terms and conditions of admission and the code of conduct are included in the college calendar issued to the students and are binding on the students. In the application form, an undertaking shall be given by the student and the parent.

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19. In the matter of internal discipline, the decision of the Principal shall be final.
20. Students should not throw litter in the campus, rather place them only in the waste bins.
Students are bound to keep the campus neat and clean.
21. Students are expected to be properly dressed. Women students are expected to show lady-like dignity in their dress and general behaviour.
22. Students are not permitted to drive their vehicles into the prohibited area of the campus.
23. Any student who is persistently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or malpractice in connection with examinations or who, in the opinion of the Principal, is likely to have an unhealthy influence on her fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.
24. Nothing is more appreciated in a student than courteous and mannerly behaviour. The students are expected to greet the teachers when they meet them inside and outside the campus.
25. Students are expected to spend their free hours in the Library/ Reading Room. They should not loiter along the verandas or crowd at the gate or in the campus road.



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