



Maratha Vidya Prasarak Samaj's

## Arts, Science & Commerce College, Ozar (Mig)

Tilak Nagar, Ozar (Mig), Tal. Niphad, Dist. Nashik (Maharashtra) 422 206.

Ph. : (02550) 275219, 275919

E-mail : ozarcollege@gmail.com Website : www.ozarcollege.com



- Affiliated to Savitribai Phule Pune University (ID No PU/NS/ASC/027/1984)
- Junior Vocational College Code : J 13.08.907
- HTE Sevarth ID : 06220100122\_AST (College Code : 023)
- Junior College Code : J 13.08.016
- AISHE ID : C-41965

### E- Governance

The college with the primary intent of enhancing the system of e-Governance for seamless and perennial access of invaluable data has resolved to put into effect the enriched usage of digital facility in the diverse areas of activities of the college. College is dedicated towards promoting decentralized and participative management in various realms of administrative, financial and examination related affairs. It also seeks to strengthen pre-existing physical governance infrastructure and augment seamless information sharing amongst various stakeholders of the institution.

#### Objectives:

- Implementation of E-governance in all functioning of the institution in order to
- provide simpler and efficient system of governance within the institution.
- To promote transparency and accountability in all the functions of the college.
- To achieve and create a paperless environment in the college.
- To provide easy and quick access to information.
- To make campus Wi-Fi enabled.
- To make our Classrooms ICT Enabled having Desktops, Laptops, Smartboards, Projectors, etc.
- To establish a fully automated Library

The college will implement e-governance in all aspects of functioning like library, accounts, admissions, administration, teaching, etc. The policy is designed and framed to make each and every function transparent and accountable.

1. The website of the college gets continuously updated on a routine basis as and when the events take place. It, in essence, is a mirroring of the plethora of activities of the college, made easily accessible and available to the general public, to evaluate the commendable contributions made from the part of the college pertaining to both the academic and extended social responsibility terrains. A host of existing teaching and technical staff of the college undertake the responsibility of website administration and are actively involved in the act of updating the programmes held at the college level. All the significant blocks of information and achievements are posted via social media that include WhatsApp, Facebook, You Tube and Twitter.



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2. The process of admission for academic programmes (both UG and PG) has become wholly computerized except in case of seats kept reserved for candidates seeking admission in the management quota.
3. The downward flow of communication from the Principal to the employees is being transacted on an online basis via the official WhatsApp group of the college, though not entirely. In a similar fashion, the communication between the class teachers and the students concerned in matters related to academic pursuits and parental attention is also transferred digitally. Moreover, all the regular updates related to payment of fees and scholarships are also conveyed in the digital format.
4. Staff and students of the college and research scholars with prior permission in the written format from the Principal and the Librarian have free access to e-journals and e-resources provided in the college library. The students may avail the facility of INFLIBNET N LIST wherein they could easily navigate through the vast repository of e- resources that are helpful to them in carrying out minor research activities at the graduate and postgraduate levels. The College installed ERP to make its operations more professional, efficient, and transparent. Following are the areas where e-governance is use.

### Scope and Applicability

E-Governance aims at enhancing the system of governance for development of the college by leveraging innovative and scientifically sound technologies and extends to the following areas:

- Planning and Development
- College Website
- Admission
- Examination (Question Paper, Publication of Results)
- Library
- Salaries of Staff

### ICT TOOLS

#### Hardware Infrastructure



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- The College to ensure that it has adequate number of desktops and laptops for students and staff.
- Computers and printers to be made available in the administrative block.
- Projectors and other multimedia devices to be provided in the auditorium, classrooms, seminar rooms and laboratories.
- Computer networking devices, scanners and interactive teaching board/smart board etc.

### Software Infrastructure

- The College to maintain adequate configuration servers to allow fast transmission of data to the various computers.
- Office automation packages for desktops and laptops like Open Office, MS Office and Antivirus to be purchased and updated regularly.
- The college to provide access to all standard Econometrics, Statistical, computational and scientific typesetting packages.



**Dr. S. R. Gadakh**  
Principal

PRINCIPAL

Arts, Science and Commerce College  
Oihar(Mig), Dist. Nashik-422 206